

**Position Title:** *Hindi Translator*

A translator translates documents and announcements for the Siddha Yoga Philosophy and Culture area as well as other departments when needed.

**Responsibilities include:**

- Translation of documents from Hindi to English and English to Hindi
- Hindi and English typing
- Ensuring the accuracy of translated documents
- Documentation of all translations
- Maintaining a reference library of dictionaries for different languages

**Qualifications include:**

- Excellent English and Hindi language skills (writing, reading and speaking)
- Hindi typing
- Good computer skills: Microsoft Word, Excel, Outlook
- Past experience in translating
- Attention to detail

If you are interested in this seva position, please contact the Gurukula Applications office for a more detailed seva description and an application form. Please see the contact information below:

**For students residing in India:**

[indianapplications@gspa.org](mailto:indianapplications@gspa.org)

Phone (02522) 302600 ext 2194

**For students residing out of India:**

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